

CAR RIDERS / MORNING

Only BUSES use front drive until 7:25 a.m. Car riders are dropped-off in the rear parking lot. Cars must come to a complete stop in the drop-off zone before students exit the vehicle. Follow staff directions and pull up as far as possible to allow several cars to unload at a time. Students must exit from vehicles only on the passenger side onto the sidewalk. **Kindergarten to 5th grade** must be dropped off at the gym entrances, **door M and N**. 1st - 5th grade students eating breakfast will proceed immediately to the cafeteria. 1st - 5th grade students not eating breakfast will proceed directly to homeroom. All kindergarten students go to homeroom and will eat breakfast together with their class in the cafeteria.

Doors M and N are locked at 7:25 a.m. Parents must sign-in students who arrive late at the office. The student will receive a tardy slip to give to homeroom teacher.

Kindergarten parents may sign-in at the gym for the first week of school and walk students to class. The 6th day is **Independence Day** for **all** students to walk to class by themselves!

WALKERS / A.M.

Any student walking to school must be accompanied by their parent or guardian into the building at the front entrance. Follow routes that keep children out of traffic as much as possible. No bicycles will be permitted on school property.

A. M. KINDERGARTEN CAR RIDERS

Arrival: Kindergarten students go to their classrooms.

Dismissal: Morning Kindergarten students are loaded into cars at **door J**. Parents park along sidewalk and kindergarten aides assist students into vehicles at 10:45 a.m.

P.M. KINDERGARTEN CAR RIDERS

Arrival: Students stay in the car with parents until buses unload at 10:45 AM. Use visitor parking located next to playground to ensure a safe and orderly arrival with students supervised at all times. Buses unload when kindergarten teachers arrive at front entrance.

CAR RIDERS / P.M. DISMISSAL

All afternoon car riders are picked up at the back entrance, **door M**. Students will be dismissed by their supervisors. **No cars move until dismissed by teacher in parking lot.** Cars shall not cut around other vehicles. **Police will respond and may issue citations if unsafe driving is reported by school personnel.**

WALKERS / P.M.

Afternoon dismissal will be at the gym exit, **door M**. Parents or guardians must receive walking students from supervisors as they exit the building to ensure parental supervision.

VISITORS

Only students may enter at the gym doors. All parents and other visitors must come to the office entrance **door A** and sign-in before entering the building. This includes arrival and dismissal times as well as any classroom visits. Always wear the visitor badge provided. *During the first week of school and at special events, an employee will be at the gym door to register visitors.*

