

**Kirksville Elementary
SBDM Meeting Minutes
July 29th, 2020
5:03pm**

- I. Call to Order**
 - a. Meeting was called to order by Starla Browne 3:30
- II. Determination of Quorum**
 - a. Present Members: S. Browne, K. Hamilton, A. Gabbard, A. Doolin, E. Alexander, K. Krebs
 - b. Quorum was met.
- III. Opening Business:**
 - a. Approval of Agenda: A. Gabbard motioned; A. Doolin seconded
- IV. Appoint 2020-2021 Secretary**
 - a. A. Doolin appointed as secretary
 - b. E. Alexander motioned; K. Hamilton seconded
- V. School News:**
 - a. Open enrollment began July 28 and continued through July 30, posted on website.
 - b. Attendance options were reviewed. Feedback from families was discussed.
- VI. Budget Reporting:**

Reviewed Budget for-

 - a. Section 6 Allocation
 - b. Activities Account
 - c. Title 1- Title I budget was approved. A. Gabbard motioned; A. Doolin seconded
 - d. ESS
 - e. Teacher Allocation
- VII. Bylaw and/or Policy Review**
 - a. Bylaws Review
 - b. Emergency Plan Policy Review- Approved as written. A. Gabbard motioned; A. Doolin seconded.
- VIII. New Business**
 - a. Set meeting schedule-Third Thursday of month at 4:00pm
 - b. Form for receiving email notices
 - c. Sign form on Managing Public Records
 - d. Review Records Retention document
- IX. Adjournment:**

Meeting was adjourned at 6:34